



Deep Panuke

01U	20-Aug-19	Issued for Use	R. Beckwith	M. Ashworth	D. Trask	J. Hurley	R. Smith	R. MacQueen
Rev	Date	Reason for Issue	Prepared	Checked	Approved	Approved	Approved	Approved

Title

**Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

DC	EN	PQ	PL	0003	01U
Project	Originator	Info. Category	Disc	Sheet	Rev

This document is property of Encana Corporation who will safeguard its rights according to the civil and penal provisions of the law.



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

REVISION LIST	
REVISION	DESCRIPTION OF CHANGES
01U	Issued for use



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

CONTENTS

1	INTRODUCTION	4
1.1	DESCRIPTION	4
1.2	SCOPE	4
2	INSTRUCTIONS.....	5
3	CORPORATE & FINANCIAL CAPABILITY	6
3.1	COMPANY NAME AND OFFICES	6
3.2	COMPANY'S CORPORATE STATUS	6
3.3	COMPANY'S OFFICERS AND DIRECTORS	7
3.4	COMPANY'S ULTIMATE PARENT COMPANY OR CONTROLLING SHAREHOLDER	7
3.5	COMPANY'S FINANCIAL CAPABILITY	7
4	EHS CAPABILTY.....	7
5	TECHNICAL CAPABILITY.....	8
5.1	PREVIOUS EXPERIENCE	8
5.2	SUBCONTRACTORS	9
5.3	AVAILABILITY	9
	APPENDIX A - ENVIRONMENT, HEALTH, AND SAFETY QUESTIONNAIRE	10

**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

1 INTRODUCTION

1.1 Description

Encana Corporation (Encana) is seeking qualified, experienced companies interested in providing services to dismantle and remove the Gas Export Pipeline Terminus (GEPT) and also to cut, isolate and grout two (2) road crossing sections of the 22" diameter Gas Export Pipeline (GEP) in Goldboro, Nova Scotia.

Respondents shall have demonstrated competence and extensive oil and gas experience in the provision of the services and have experienced personnel and available resources to perform all aspects of the Work. Respondent shall also have demonstrated capability in the execution and completion of similar type projects in a timely and cost effective manner.

1.2 Scope

The Work can be summarized as follows:

- Scope A: Dismantling and removal of the GEPT facility to include (but not be limited to) the following:
 - Dismantling, cutting, removal and recycling / disposal of steel piping (ranging from 22" diameter piping to small bore tubing), valves, actuators and instrumentation;
 - Dismantling, cutting, removal and recycling / disposal of all equipment and infrastructure at the GEPT (including electrical, HVAC, telecommunications, instrumentation, cables, fencing, barriers, support structures and building etc.);
 - Cutting and welding to install an end cap to isolate the GEPT from the onshore pipeline;
 - Excavation and earth removal to provide access to buried section(s) of the pipeline at the GEPT;
 - Grading, gravel removal, site remediation and general site clean-up services to include supply of excavation / earth moving equipment and personnel, topsoil, hydroseeding etc.

- Scope B: Cutting, isolation and grouting of the GEP at two (2) road crossing locations to include (but not limited to) the following:
 - Excavation and earth removal to provide access to buried sections of the pipeline at the road crossings (x2).
 - Equipment, personnel and materials required to cut and weld end caps / flange connections to mechanically isolate sections of the pipeline at the GEPT and at road crossings (x2).
 - Equipment, personnel and materials required to grout (isolate with concrete product) sections of the pipeline at the road crossings (x2).
 - Grading, gravel removal, site remediation and general site clean-up services to include supply of excavation / earth moving equipment and personnel, topsoil, hydroseeding etc.

The pipeline onshore facilities are designed and constructed in accordance with the CSA standard Z662 and the National Energy Board (NEB) Onshore Pipeline Regulations and is subject to inspection by the NEB and Encana.

Encana may choose to execute the work in Q4 2019, or Q2 2020, or commence in Q4 2019 for completion in Q2 2020. A pre-planning effort will precede the field work and will include development of procedures, risk assessment effort, hazards identification effort, and coordination with affected other parties.

Interested parties must clearly indicate if its interest is with Scope A, Scope B, or both Scope A and B.

**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

2 INSTRUCTIONS

Respondents shall complete and submit the Prequalification Questionnaire, including Appendices A and B attached hereto.

Respondents shall provide information as instructed in the Questionnaire. In some cases supplementary information is requested to support the answers. A Contents List, that clearly details the documents that are included in support of Respondent's submission, shall be provided. Any answers, which refer to Respondent's documents that are included to support the Questionnaire, should specify the page(s)/section(s) containing the information. The page(s)/section(s) referenced should be marked to indicate the section to which it refers. Separate sheets, as necessary, should be used to provide additional information.

Respondents are advised that the information requested in the Questionnaire are minimum requirements, sufficient for the EOI. For those companies invited to bid, additional detailed information will be requested by Encana at the Request for Proposal (RFP) stage to adequately assess Bidder's capability to perform the Work.



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

3 CORPORATE & FINANCIAL CAPABILITY

3.1 Company Name and Offices

Name: _____

Home Office Address: _____

Telephone: _____ Fax: _____

Nova Scotian Office Address: _____
(If relevant and if different than above)

Telephone: _____ Fax: _____

Registered Office Address: _____
(If different than above)

Telephone: _____ Fax: _____

3.2 Company's Corporate Status

Autonomous Unit _____ Subsidiary _____

Partnership _____ Joint Venture _____

Business Registration Number: _____

List Partnership / Joint Venture members

Name: _____

Address: _____



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

Name: _____

Address: _____

Name: _____

Address: _____

3.3 Company's officers and directors

Name: _____

Title: _____

Name: _____

Title: _____

Name: _____

Title: _____

3.4 Company's ultimate parent company or controlling shareholder

Name: _____

Address: _____

3.5 Company's Financial Capability

Respondent shall provide a copy of its audited financial statements for the most recent fiscal year ended.

4 EHS CAPABILITY

**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

Respondent shall provide details of its environment, health, and safety (EHS) management system by completing Appendix A hereto.

5 TECHNICAL CAPABILITY

5.1 Previous Experience

In response to the items a) to e) below, Respondent shall provide details of its previous experience with respect to the provision of services for three (3) previous projects – listing project details and contact names for references purposes:

- a) List recent previous experience of decommissioning / dismantling / excavation / civil works / pipeline cutting, isolation and grouting. Experience of work associated with oil and gas pipelines and / or processing / industrial facilities should be highlighted and explained in more detail.

- b) List equipment and personnel resources that may be used for decommissioning / dismantling / excavation / civil works / pipeline cutting, isolation and grouting projects.

- c) Outline core competencies and identify any portions of the Scope of Work that are not within Respondent’s core capabilities.

- d) Respondents are requested to clearly indicate which parts of the scope of work (as described in section 1) are of interest.

- Scope A _____
- Scope B _____
- Both Scope A and Scope B _____
- Other _____

- e) Respondent shall describe its experience and familiarity with the benefits provisions of the Canada Nova Scotia Atlantic Accord Implementation Act as well as its experience with any similar regimes in other parts of Canada or internationally. Respondent shall provide acknowledgement that its responsible management personnel have read, understand, and comply with the requirements of the



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

Canada Nova Scotia Offshore Petroleum Resources Accord Implementation Act, including the Benefits requirements as set out in Section 45.

5.2 Subcontractors

Respondents shall identify the aspects of the Work that would be subcontracted.

5.3 Availability

Encana is issuing this Expression of Interest to identify the availability of suitable companies, equipment and services to conduct the Work at the onshore Nova Scotia location during the Q4 2019 / Q2 2020 time frame. Encana may choose to execute the work in Q4 2019, or Q2 2020, or commence in Q4 2019 for completion in Q2 2020.

This questionnaire completed by:

Type or print name: _____ **Signature:** _____

Title: _____ **Date:** _____

Email: _____



APPENDIX A - ENVIRONMENT, HEALTH, AND SAFETY QUESTIONNAIRE



**EOI DC28
 Deep Panuke
 Onshore Facilities Removal and Remediation
 Prequalification Questionnaire**

**Environment, Health, and Safety (EHS) Questionnaire
 Part 1**

Contractor Information

Company Name: _____

Division/District: _____

Address: _____

Telephone Number: _____ Type of Work Performed: _____

Name of Division/District Manager: _____

Name of 24/7 Emergency Response contact person and telephone/fax numbers:

Kind of Operation (check only one):

- | | | |
|--|--|---|
| <input type="checkbox"/> Exploration | <input type="checkbox"/> Drilling | <input type="checkbox"/> Well Servicing |
| <input type="checkbox"/> Plant Operations | <input type="checkbox"/> Well Operations | <input type="checkbox"/> Engineering |
| <input type="checkbox"/> Fabrication | <input type="checkbox"/> Construction | <input type="checkbox"/> Installation |
| <input type="checkbox"/> Other (please specify): _____ | | |

Employee/person Hours

Please complete the average number of employees and estimated person-hours for the last three (3) years:

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Number of Employees	_____	_____	_____
Person-Hours	_____	_____	_____



**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

Occupational Injury/Illness Experience

Please list the occupational injury/illness experience for the last three (3) years for the Company/Division/District shown above:

	2016	2017	2018
Number of Fatalities			
Number of Lost Time Injuries			
Number of Restricted Work Cases			
Number of Medical Aid Injuries			
Number of First Aid Injuries			
Number of Lost Work Days to Injury			
Number of Near Miss Reports			

Note: The Employee/Person Hours and the Occupational Injury/illness Experience are to include the hours and experience of all contractors and subcontractors while working directly for you on various Projects; not just your direct employee information. If you keep this data in other formats which you feel represents your data more accurately, such formats will be reviewed for acceptability.

Worker's Compensation

Please provide the Worker's Compensation Insurance Experience Rating for the Company Division/District shown above. If the population of employees upon which this rate is based is different from that upon which the Person-Hours and Injury/ Illness statistics are based, please describe the difference.

WCB Registration Number: _____

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Rating (\$/\$100 payroll)	_____	_____	_____

Environmental/Safety (Regulatory) Compliance

List the following information on any violations, citations or incidents of non-compliance experience during the last three (3) years. Warnings or contested violations later dismissed are excluded.

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Number of violations, citations or incidents	_____	_____	_____
Number of agency Inspections conducted	_____	_____	_____
Amount of fines incurred	_____	_____	_____
List of agencies performing inspection:	_____	_____	_____

Note: The Regulatory Compliance information is to include violations, citations and/or EHS incidents of all contractors and subcontractors while working directly for you on various Projects; not just those directly attributed to you. If you keep this data in other formats which you feel represents your data more accurately, such formats will be reviewed for acceptability.



**EOI DC28
 Deep Panuke
 Onshore Facilities Removal and Remediation
 Prequalification Questionnaire**

Third Party Safety Audits

Please provide the following information about audits for the previous three (3) years.

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Audit completed During year (Y/N)	_____	_____	_____
Audit protocol used	_____	_____	_____
Auditor Name/Company	_____	_____	_____
Audit Score/Out of	_____	_____	_____
Brief summary of most recent audit:	_____		

Was a "Certificate of Recognition" obtained (Y/N): _____

Self Audits

If self audits were performed within this time span, please fill out the following sections with regard to self assessment.

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Date	_____	_____	_____
Audit Score/Rating	_____	_____	_____
Improvement Plan (Y/N)	_____	_____	_____

Environmental, Health & Safety Management System/Program:

Date Initiated: _____ Most Recent Update: _____
 Copy attached: YES OR NO

REQUIRED: Please provide a copy of your EHS Program/Manual Index.

**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

Environment, Health, and Safety Questionnaire

Part 2

Please respond to the following questions. A follow-up EHS assessment or audit will be conducted as part of the tendering process. Please attach the relevant documentation, where specified.

No.	Item	Status Yes/No/N.A.	Documentation/Information to be submitted
1. MANAGEMENT INVOLVEMENT AND LEADERSHIP			
1.1	Do you have a written EHS Policy ?		Copy of signed and dated policy
1.2	Do you have an EHS Management System to implement the policy?		Copy of EHS Management System Manual Table of Contents
1.3	Do you have an EHS Organizational Structure to administer and implement the management system?		Copy of organisation chart listing key personnel to be assigned to the project
1.4	Are EHS Performance Objectives established and measured for your organization and personnel?		
1.5	Does your company have a Contractor Safety Program to assess the suitability, competence and performance of sub-contractors?		Provide details
1.6	Do you have a process to manage regulatory compliance?		Provide details
2. HAZARD IDENTIFICATION AND RISK CONTROL			
2.1	Do you conduct formal Risk Assessments when planning and implementing operations/activities?		Provide details of risk management system, including risk tolerance levels and criteria used for assessing probabilities and consequences.
2.2	Has a formal Hazard Observation Program been implemented at your worksite, such as the Dupont STOP card system or equivalent?		Provide details of program
2.3	Do you have a formal EHS Inspection & Audit Program ?		Provide details of program
2.4	Do you have a Management of Change Program or procedure ?		
2.5	Does your organisation have a Quality Assurance Program for the procurement, test and certification of safety-critical equipment, materials, and services to be used on the project?		Provide details.
2.6	Do you have a process to collect, measure, evaluate and report on EHS performance?		Provide details.
3. RULES & WORK PROCEDURES			

**EOI DC28
Deep Panuke
Onshore Facilities Removal and Remediation
Prequalification Questionnaire**

4. TRAINING			
3.1	Do you have documented Standard Operating Practices/Procedures for all jobs/work activities?		Provide table of contents for SOPs available.
3.2	Do you have a Safe Work Permit System to control all hazardous and non-routine activities and operations?		
3.3	Does your Emergency Response Plan (ERP) conform to a recognized standard such as CSA Z731 (<i>Emergency Planning for Industry</i>) or equivalent?		
3.4	Do you have an Alcohol and Drug Policy/Program ?		Provide copy of policy and procedure
3.5	Do you have detailed safety and environmental practices and procedures pertaining to Equipment Operations, Maintenance and Management Procedures ?		Provide details.
4. TRAINING			
4.1	Do you have a Training and Competency Assurance Program ?		Provide general description of program.
4.2	Is there a formal Safety Orientation Program ?		
5. COMMUNICATION			
5.1	Do you have a formal Documentation Management System ?		Provide details.
6. INCIDENT REPORTING & INVESTIGATION			
6.1	Is a formal Accident/Incident Reporting and Investigation Program in place?		Provide copy of program if not part of safety manual submitted.
6.2	Has your organisation been subject to any regulatory citations , investigations, fines or penalties by a government safety or environmental agency during the past 3 years?		Specific details of incident(s) describing the infringement, date of occurrence, nature of penalty, and corrective measures taken.
7. ENVIRONMENTAL STEWARDSHIP			
7.1	Do you have environmental stewardship practices in place?		Provide details.

Notes:

1. Please provide information on any other EHS programs or initiatives not covered above.
2. Complete and submit all information requested in a separate binder.